

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)

Zone :

District :

COLLEGE PROFILE				
1	Name of the College, URL of Website, email and Phone number	V.S.M. College(A), RAMACHANDRAPURAM - 533 255, E.G.Dt. www.vsmcollege.org., vsm college66@gmail.com, vsmcollege66@yahoo.com, 08857 - 242328		
2	Name of the Principal, email & Mobile Number	Sri NSV Kiran Kumar, kiranvsmc@gmail.com 9866522999		
3	Name of the Vice-Principal, email & Mobile Number	-		
4	Name of the IQAC Coordinator, email & Mobile Number	Sri B.V.V. Sagar, 9440463625		
5	Year of Establishment & details of land available if any	1966, own land, Ac. 13.79		
6	Affiliating University & AISHE CODE:	ADIKAVI NANNAYA UNIVERSITY - C-24390		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	Re-accredited by NAAC at 'B' Grade with CGPA of 2.69 (II cycle)		
8	UGC Recognition (2f & 12 B)	2f & 12 B		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	9.30 AM to 4.30 PM	12.30 to 1.30 lunch break	
10	No. of Posts Sanctioned:	Regular Working: Aided : 9 Un-aided : 57	Contract Working: Nil	Guest Working: Nil

11	Course wise & year wise Students strength particulars (Proforma enclosed)	Enclosed		
12	Current Year Admissions Abstract	Enclosed		
13	List of Programmes and Courses with Codes	Enclosed		

I-CURRICULAR ASPECTS

	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A		
15	Departmental Annual Curricular Plans	A		
16	Whether the above two circulated among Students?	A		
17	College Activity Register 2018-19	A		
18	College Calendar/College Magazine	B		
19	Add-on Courses (Department-wise) completed during 2017-18	A		
20	Add-on Courses (Department-wise) in 2018-19	A		
21	Coverage of Syllabus (Average Percentage)	A		
22	Teaching of Value added courses (HVPE & Foundation Courses)	A		
23	No. of New UG & PG Courses introduced in 2018-19	A		

24	Maintenance of Student Attendance Registers	A		
25	Whether feedback on curriculum was obtained from stake holders and analysed	A		
II-TEACHING, LEARNING & EVALUATION				
26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	A		
27	Social-economic status of students enroled(Group wise and Year wise) in 2018-19	A		
28	Demand Ratio (Group wise)	B		
29	Percentage of differently abled students (Divyangjan) on roll	NIL		
30	Percentage of full time teachers against sanctioned posts in 2018-19	B		
31	Student - Full time teacher ratio	A		
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	A		
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A		
34	Use of ICT in teaching and learning	B		
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	B		
36	Co-Curricular Activities (College level)	A		

37	Seminars/conferences/workshops organised in 2018-19	D		It is suggested to organize Seminars/Workshops/Conferences
38	Academic Competitions (College Level & Above)	B		
39	Conduct of Internal Examinations-Internal assessment	A		
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A		
41	Pass percentage of students (Group wise) in 2018-19	A		
42	Percentage of students undertaking field projects / internships	C		Improve.
43	Remedial Classes	B		
44	Conduct of Bridge course	B		
45	Feed back on Teachers by Students and its analysis	A		
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	B		

III-RESEARCH, INNOVATIONS AND EXTENSION

47	Is the College a Recognized Research Centre	B		
48	No. of Research Guides in the College	B		
49	No. of Research Scholars working for M.Phil & Ph. D	D		
50	Major/Minor/Other Research Projects	D		Need to apply for Research projects by the Faculty
51	Research Papers Published in 2018-19 (International/ National)	A		
52	Papers Presented in 2018-19 (International/ National/ State)	B		

53	Books Published in 2018-19 (Single Author/Co Author)	D		Involve actively in Research
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	D		Need to organize Seminars by Departments
55	Record of Consultancy in 2018-19	D		
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	D		
57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	D	we will planning to conduct workshop on IPR throas next A.Y 2019-20.	It is suggested to organize Seminars on IPR / Gender equality under IQAC
58	Record of MoUs in 2018-19	B A		To engage more books
59	Record of Subject/Department Related Extension Activities	B		
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A		
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A		
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A		

63	Number of awards and recognition received for extension activities from Government/ recognised bodies	A		
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
64	Number of Class rooms, Labs and computing equipment	A		
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B		
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	C		More ICT class rooms needed.
67	Budget allocated for infrastructure augmentation	D		
68	Library is automated using Integrated Library Management System	A		
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	A		
70	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	A		
71	Expenditure for purchase of books and journals in 2017-18	A		
72	Percentage per day usage of library by teachers and students	C		Improve
73	Student-Computer ratio	C		Improve
74	Wifi in the campus	B		
75	Updation of IT facilities	B		

76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	B			
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	B			
V-STUDENT SUPPORT AND PROGRESSION					
78	Average percentage of students benefited by scholarships by the Government in 2017-18	A			
79	Average percentage of students benefited by scholarships by the Institution in 2017-18	A			
80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	B			
81	Average percentage of placement of outgoing students in 2017-18	B			
82	Student grievances redressal mechanism	B			
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	B			
84	Percentage of student progression to higher education	B			

85	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	D		Improve
86	Number of awards/medals for outstanding performance in sports/cultural activities	B		
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	B		
88	Records of significant achievements in Sports & Games	B		
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	B		
90	Alumni contribution in 2017-18 (In Rs)	D		Improve
91	Number of Alumni Association /Chapters meetings held in 2017-18	B		
92	Maintenance of JKC facilities & records	D		Improve Need to Establish
93	Record of Student trained and placed in JKC	D		Improve Need to Establish
94	Record of Anti Ragging cell	B		
95	Maintenance of drinking water	B		
96	Maintenance of sanitation	B		
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A		
98	Functioning of Committees in Administration (Minutes of meetings)	B		
99	Awards/Achievements	D		

100	Use of ICT in Governance	B		
101	Perspective/Strategic plan and deployment documents	B		
102	Organizational structure of the Institution	A		
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	B		
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	C		
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	C		
106	Percentage of teachers attended professional development programs (Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	C	We motivate the 2m-Aided lect- participate in	Encourage the faculty to Participate in <u>Orientation Programme, Refresher Course, Short-Term Course</u>
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	C		
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	D		Improve

109	Average number of quality initiatives by IQAC for promoting quality culture per year	D		Try to organize Seminars/Workshops or Seminar under IQAC
110	Participation in NIRF-2017	C		
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	B		
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	B		
113	Waste Management steps taken	C		Improve
114	Rain water harvesting structures and utilization in the campus	B		
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	C		Improve.
116	Green Practices(plastic free campus, green landscaping etc.,)	B		
117	Record of best/innovative practices by the institution	B		
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal & placed in Website	B		

119	The number of classes(per week) taken by the Principal	A		
120	Research projects/Publications/ study material developed in 2017-18 by the College	B		
	College Grading - "B"			

Name & Signature of the Principal with date		Signatures of Academic Advisors		
Name & Signature of the Vice-Principal with date		1	Dr. Col. V	6/3/19
		2	Amal	6/3/19
		3		

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

